

**To,  
Name  
Address**

**Subject: Appointment as an Independent director of 20 Microns Ltd.**

Dear Sir,

We are pleased to inform you that at the Annual/Extra Ordinary General Meeting of the Company held on \_\_\_\_\_, the Shareholders of the Company have appointed yourself as a Non-executive Independent Director of the Company as per Section 149 read with Schedule IV of the Companies Act, 2013 (the Act). We welcome and feel proud to have you on the Board of the company.

As required by section IV of schedule IV of the Companies Act, 2013 following information is required to be conveyed to you.

1. The term of appointment on the Board, as an independent director, is for consecutive 5 [five] years, i.e. for a term up to \_\_\_\_\_.
2. Based on your past experience and exposure to the corporate world we may require your valuable services from time to time and would request to serve on the various Committees and sub committees of the Board.
3. As an Independent Director we request you to kindly comply with the Code of conduct as applicable to Independent Directors as mentioned in Schedule IV of the Companies Act, 2013.
4. As an independent Director we further request you to perform your fiduciary duties so as to avoid conflict of personal interest.
5. As a token of appreciation for rendering your valuable services, Company will pay sitting fees for attending meeting of the Board as well as for attending Committee Meetings. The amount of such fees will be as decided and reviewed from time to time in the Board Meeting in compliance of the provisions of Section 197 of the Companies Act, 2013

and Rules made thereunder. The company shall also reimburse out of pocket expenses, as may be decided in the board from time to time in the Board meetings, incurred by you in connection with attending the Meeting of Board or Committee of the Board and any other incidental expenditure incurred by you in relation to the business of the Company.

We are sure that your services as an Independent Director will benefit the Company and various stake holders; we once again welcome you on the Board.

**For: 20 Microns Ltd.,**

**Chairman  
DIN:**